



All Suburbs Strata Management

Liability limited by a scheme approved under Professional Standards Legislation
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COMMUNITY LAND MANAGEMENT ACT 2021 - SECTION 20/ 219 & 220 NOTICE
NOTICE OF INTEREST/ LEASE/ MORTGAGE/ TENANCY NOTICE (Section 20 / 219 & 220)

To the Secretary, The Owners – Community/ Neighbourhood Association Lot(s):

Address: c/- All Suburbs Strata Management, Shop 3/ 10-12 Railway Street Liverpool 2170

Owner(s) Full Name(s): \*\*

(1) Owners Australian Residential Street Address:

Email(s):

OWNERS CONTACT DETAILS:

H: Wk: Mob 1: Mob 2:

Communication Preferences: How would you like to receive information relating to your property?

I/We authorise the Association and its representatives (including the Agent according to its privacy policy) to use my personal information for the purposes of administering the Association, operating its business and deliver the following per my direction. I/We acknowledge that it is my/our responsibility as the lot owner (s) to advise the agent in writing of any change of email address and/ or mobile number as it occurs.

DELIVERY: Please Choose One Option for each if via post

Levy Reminders:

- Email/Electronic (To Owner)
By Post
To Managing Real Estate Agent (By Email Yes / No ) Please indicate

Correspondence, Meeting Notices & Minutes:

- Email/Electronic (To Owner)
By Post
To Managing Real Estate Agent (By Email Yes / No ) Please indicate

(2) Owners Australian Address for Service of Notices (Eg: Meeting documents) (If different from (1) above)

(3) Owners Australian Address for Service of Levy Notices (If different from (1) above)

(4) DIRECT DEBIT for Levy payments: I / We consent to my email address/s being provided to DEFT for the purposes of receiving an invitation to set up the option of Direct Debit to pay my/ our strata levies.

Email(s):

Please note: You must provide your email address to receive the DIRECT DEBIT INVITATION

IS YOUR LOT RENTED YES NO IF YES PLEASE ALSO COMPLETE THE FOLLOWING:

(5) Tenant Information

Name/s:

Contact Nos: H: Wk: Mob:

Email:

Lease Commencement Date: Length of Lease: (6 or 12 months)

If Commercial or Industrial Lot: Details of Usage:

(6) Managing Agent Information

Agent Name: Office Ph No:

Postal Address:

General Email:

Levy Notice Email:

\*\* IMPORTANT NOTE \*\* Real Estate Agents receiving levy notices and other correspondence should nominate a central email account in which to receive documents and not one specific property manager.

Are you the: OWNER EXECUTOR SOLICITOR MORTGAGEE IN POSSESSION

Lot Owners/Agents Signature: Dated: